

	<i>Policy Level:</i>	Department Head ▾
	<i>Responsible Department:</i>	College of Hospit... ▾
	<i>Effective Date:</i>	08/05/2026
Usage of Glynn Hall 4th Floor		

PURPOSE:

Usage of Glynn Hall Statler kitchen by faculty and staff within the university

SCOPE:

University Community

TERMS AND DEFINITIONS:

None

MAIN PROVISIONS:

The principal purpose of the Statler kitchen is to provide teaching support for the College of Hospitality, Sport, and Tourism Management as a national center of excellence for its academic programs. Additionally, the kitchen will have usage by the university's foodservice provider. The secondary purpose is to provide facilities for conferences and special gatherings/university events, especially those sponsored/initiated by the President.

Based on its mission to share its facilities with the local community, Niagara University welcomes outside groups to reserve the kitchen space when it is available. However, external groups wishing to use the kitchen should contact the dean of the college for discussion first. Additionally, there is a restriction on the use of the facilities for fund-raising purposes. It is imperative that fund-raising by internal or external groups be consistent with the University Mission and not jeopardize the University's advancement programs. Approval of such events must be obtained from University Advancement prior to obtaining approval for use of this area.

PROCEDURES:

1. The requestor checks the kitchen's availability with the College of Hospitality, Sport, and Tourism Management and seeks permission to use the space.
2. The college will only allow use of the space if a faculty member, staff member, GA, or TA is available to supervise kitchen use for safety purposes.

3. Use of the kitchen by any university groups or outside groups will require a per-hour usage fee to cover kitchen usage and materials.

ADDITIONAL INFORMATION:

None

REFERENCED POLICIES:

None

STATUTES AND REGULATIONS:

None

POLICY HISTORY:

- Originated: 06/2003
- Current Effective Date: 08/05/2026
- Next Review Date: 08/05/2029
- Revision/Renewal Log:
 - Rewritten by CoHST in August 2026, changed to Department level approval